45th Annual Spring Seminar and Convention for Court Reporters

April 26-28, 2016 ~ Beau Rivage
Biloxi, Mississippi

Agenda

Tuesday, April 26, 2016

9:00 a.m. - 5:00 p.m.	**SEMINAR REGISTRATION**	*Pre-Function Lobby*

12:15 - 12:30 p.m.	**OPENING AND WELCOME ADDRESS**	*Magnolia A*

Hon. Randy G. Pierce, Director
Linda Beasley, Program Manager
Mississippi Judicial College

Melinda Bowers, President
Mississippi Court Reporters Association

12:30 - 1:30 p.m.	**FIFTY YEARS OF MCRA**	*Magnolia A*

Walking through our 50 years and how court reporting here has evolved.
Presiding:
1966-1976   Henrietta Caranna
1976-1986   Dave Scott/Sharon White Patrick
1986-1996   Mary Margaret Ferguson
1996-2006   Due McKinion
2006-2016   Melinda Bowers

1:30 - 2:30 p.m.	**BUSINESS MEETING**	*Magnolia A*

Presiding:
Melinda Bowers, President
MCRA

2:30 - 2:45 p.m.	**BREAK**

2:45 - 3:45 p.m.	**Concurrent Sessions** *(Choose one)*

A. **UPDATE FROM THE SUPREME COURT CLERK**
    Muriel Ellis
    Supreme Court Clerk
    Jackson, Mississippi

B. FREELANCE ROUND TABLE

Join us in a discussion of issues facing freelance reporters. Bring your suggestions and comments on what you would like to see happening in the freelance arena this upcoming year.
Presiding:
Becky Lynn Logan, MCRA incoming President
Melinda Bowers, MCRA President
Hope McCoy, Freelance Committee Co-Chair

3:45 - 4:00 p.m.   **BREAK**

4:00 - 5:00 p.m.   **GENERAL SESSION**
                          NCRA Representative

5:30 p.m.   **PRESIDENT'S RECEPTION**   *Poolside*
                          Fifty Fabulous Years!
                          Please join us on April 26, 2016 at 5:30 p.m. at poolside for an evening of fine food, fun and celebration with music by DJ Nicky Flipch. Mix and mingle while we honor our new president Becky Lynn Logan and commemorate the golden anniversary of MCRA.

Wednesday, April 27, 2016

7:00 - 8:30 a.m.   **CONTINENTAL BREAKFAST**   *Magnolia A*

8:00 a.m.   **REGISTRATION**

CONCURRENT SESSIONS (Choose one)

8:30 - 10:00 a.m.   **A. CASE CATALYST SOFTWARE TRAINING SESSION I SETTING THINGS UP!**
                          Making sure you know what settings and options are in Case CATalyst will ensure that you get a good translation rate which allows for more efficient editing. In this session, you will learn all there is to know about your settings and options in your software and what they can do for you.

                          Anthony Frisolone, FAPR,RDR,CRR,CRC,CRI,CSR

                          B. ECLIPSE SOFTWARE TRAINING SESSION I EFFICIENT EDITING
                          How to take full advantage of AutoMagic and Hyperkeys to speed up the editing process.

                          Keith Vincent,CSR,RPR

C. DIGITALCAT SOFTWARE TRAINING SESSION I
EDITING

The DigitalCAT vendor training will focus on three areas: editing, dictionary maintenance, and realtime commands and macros. Learn editing shortcuts for faster, more efficient editing. Learn to optimize your dictionary entries for clean translation and formatting while writing. Learn basic realtime commands and advanced realtime macros for editing from the writer. There will be a wireless realtime demonstration to iPads using Live Deposition.
Greta will be teaching from the latest release of DC-4, so please contact the company no later than a week before the conference to update. The instructor will be teaching from the Windows 8 environment.

Greta Duckett, RPR,CRR

D. NETIQUETTE - THINK BEFORE YOU CLICK

Have you ever gotten an e-mail which made you want to punch the computer screen after you read it? Have you then fired back an electronic punch, only to regret it just as you clicked "Send"? If you have, then this is the session for you! We will cover tips on how to handle electronic communication in a positive and professional manner. If you have profiles on Facebook, Twitter, Instagram, Google+ and the like, you may be lulled into a false sense of privacy when you're not at work. This could lead to embarrassing consequences, depending on your private settings. We will cover some tipe to ensure your private life stays as private as it can be on social media networks, along with some suggestions on how to maintain the highest level of professionalism, regardless of the media.

*Kathy Zebert,*BS,RPR,CCR

10:00 - 10:15 a.m.	**BREAK**

10:15 - 11:45 a.m

A. CASE CATALYST SOFTWARE TRAINING SESSION II
EDITING EXTRAVAGANZA!

Learn editing tips and tricks from a working court reporter. In this session, you will learn how to assign editing functions to your keyboard to help you edit more efficiently as well as other often-looked-over editing features in Case CATalyst!

Anthony Frisolone, FAPR,RDR,CRR,CRC,CRI,CSR

B. ECLIPSE SOFTWARE TRAINING SESSION II

TRANSLATION

The better your translation, the more comfortable you'll be providing realtime transcription or CART or captionng services. Translation Magic and dictionary tweaking are part of this session.

Keith Vincent,CSR,RPR

C. DIGITALCAT SOFTWARE TRAINING SESSION II

DICTIONARY MAINTENANCE

The DigitalCAT vendor training will focus on three areas: editing, dictionary maintenance, and realtime commands and macros. Learn editing shortcuts for faster, more efficient editing. Learn to optimize your dictionary entries for clean translation and formatting while writing. Learn basic realtime commands and advanced realtime macros for editing from the writer.

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Greta Duckett, RPR,CRR

D. BREAKOUT SESSION

12:00 - 1:30 p.m.   **LUNCHEON AND INSTALLATION OF OFFICERS**

Address by: NCRA Representative

1:30 - 3:00 p.m.   **A. CASE CATALYST SOFTWARE TRAINING SESSION III**

REALTIME STARDOM

Learn to tap into Case CATalyst's realtime features such as AccelerWriters and Power Defines which will help your realtime output look great to your clients and help take the pressure off you. Learn how to edit from your writer, invoke Power Defines, make Brief It choices and use Live Suggestions. Also covered during this session will be troubleshooting tips to take the pressure off of writing realtime.

Anthony Frisolone, FAPR,RDR,CRR,CRC,CRI,CSR

B. ECLIPSE SOFTWARE TRAINING SESSION III

AUTO-BRIEF

In realtime, Eclipse can suggest ready-to-use shortcuts to make it easier to keep up with dictation.

Keith Vincent, CSR,RPR

C. DIGITALCAT SOFTWARE TRAINING SESSION III

REALTIME COMMANDS AND MACROS

The digitalcat vendor training will focus on three areas: editing, dictionary maintenance, and realtime commands and macros. Learn editing shortcuts for faster, more efficient editing. Learn to optimize your dictionary entries of clean translation and formatting while writing. Learn basic realtime commands and advanced realtime macros for editing from the writer. There will be a wireless realtime demonstration to iPads using Live Deposition. Greta will be teaching from the latest release of DC-4, so please contact the company no later than a week before the conference to update. The instuctor will be teaching from the Windows 8 environment.

Greta Duckett, RPR,CRR

D. BREAKOUT SESSION

3:00 - 3:15 p.m.   **BREAK**

3:15 - 4:45 p.m.   ### A. CASE CATALYST SOFTWARE TRAINING SESSION IV

WHAT'S NEW IN CASE CATALYST 17!

An overview of the newest features in the latest Case CATalyst update and how they can be used in your daily reporting work.

Anthony Frisolone, FAPR,RDR,CRR,CRC,CRI,CSR

B. ECLIPSE SOFTWARE TRAINING SESSION IV
REALTIME, AUDIO, BRIDGE, ETC.
Before the day ends, one last opportunity to ask questions about popular topicslike realtime, multi-channel synchronized audio, outpout to Bridge and Bridge Mobile, etc.
Keith Vincent,CSR,RPR

C. DigitalCAT Software Training Session IV

The digitalcat vendor training will focus on three areas: editing, dictionary maintenance, and realtime commands and macros. Learn editing shortcuts for faster, more efficient editing. Learn to optimize your dictionary entries for clean translation and formating while writing. Learn basic realtime commands and advanced realtime macros for editing from the writer. There will be a wireless realtime demonstration to iPads using Live Deposition. Greta will be teaching from the latest release of DC-4, so please contact the company no later than a week before the conference to update. The instructor will be teaching from the Windows 8 environment.

Greta Duckett, RPR,CRR

(All software training topics are subject to change in light of questions and needs expressed by the participants.)

D. Breakout Session

5:00 p.m.   ### CE Committee Meeting

Thursday, April 28, 2016

7:00 - 8:30 a.m.	**CONTINENTAL BREAKFAST**	*Magnolia A*

8:30 - 9:30 a.m.   **STENO ON STERIODS: REPORTING BEYOND THE COURTROOM**

So you're a litigation reporter? Think beyond the courtroom or conference room, because you're not limited to just those two rooms. You have an amazing set of skills, and those skills are transportable. Today's global technology can take you places you never dreamed of going before! Join Freelance Court Reporter/Author Kathy Zebert, as she discusses creating income streams simply by opening your mind to the possibilities.

Kathy Zebert, BS,RPR,CCR
Freelance Court Reporter
Stenedge
Chattanooga, Tennessee

9:30 - 9:45 a.m.   **BREAK**

Magnolia A

9:45 - 10:45 a.m.   **WRITE IT FAST!**

The mail focus of this course is to develop shorter steno strokes to accomplish clean, accurate outlines. Major emphasis focused on learning rules which will enable the court reporter to work more efficiently while on the steno machine. Dictionary maintenance and development is also emphasized. Ms Kazik will also lecture on the involvement of the human brain while carrying out the job of a court reporter.

Eve S. Kazik

10:45 - 11:00 a.m.   **BREAK**

11:00 a.m. - 12:00 noon   **THE STATE OF LITIGATION IN MISSISSIPPI AND WHAT IT MEANS TO COURT REPORTERS**   *Magnolia A*

Mr. Morrison will discuss the impact of tort reform laws and Supreme Court decisions over the last 10 years and the drastic impact they have had on litigation.

William "Bubba" Morrison

ADJOURN