STATEWIDE SEMINAR FOR MISSISSIPPI CIRCUIT COURT CLERKS

Jackson Marriott
Jackson, Mississippi

January 14-16, 2015

Conducted by:
The Mississippi Judicial College
A Division of the University of Mississippi School of Law
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The Mississippi Judicial College will conduct a seminar for the Circuit Court Clerks at the **Jackson Marriott, 200 East Amite Street, Jackson, Mississippi.** This seminar will provide you with twelve (12) hours of training, which, when added to the six hours given for attending court, will complete your annual 18-hour statutory training requirement.

If you plan to attend the seminar please complete the attached registration form and then fax or mail it to the Mississippi Judicial College by **December 10, 2014.**

### MAKING YOUR RESERVATIONS

Reservations for this event may be made by calling Marriott reservations at 1-800-256-9194 or 1-601-969-5100 and informing the reservationist that you are attending the Circuit Court Clerks seminar sponsored by the Mississippi Judicial College (Group Code CCJCCJA). Although your room will be placed on the master bill of the Mississippi Judicial College, you must present a credit card for the room to be held.

The Jackson Marriott has reserved a block of rooms for you for the nights of Wednesday, January 14th and Thursday, January 15th. The Mississippi Judicial College will pay the conference rate of $85.00 for one room the nights of January 14th and 15th for clerks living more than 30 miles from Jackson. Meals will be reimbursed at the MJC rate. The Mississippi Judicial College has arranged for complimentary self-parking for attendees. MJC does not reimburse for parking. For directions and more information regarding the Jackson Marriott, or if you wish to make your reservation online, please click the following link: [www.marriott.com/janmc](http://www.marriott.com/janmc) If making reservations online, be sure to click special rates, enter group code and follow the online instructions.

**The room block will drop December 10, 2014**

Registrations made after the reservation deadline will be subject to the best available rate, on a space available basis, at the time the reservation is made. Hotel check-in is at 3:00 p.m. and check-out is 11:00 a.m.

### REGISTRATION:

Registration will be held from 11:00 a.m. until 1:00 p.m. on Wednesday, January 14, 2015. You will be on your own for lunch.

### PROGRAM:

The program will begin at 1:00 p.m. on Wednesday, January 14, 2014 and will conclude at noon on Friday, January 16, 2015. Seminar topics include:

- Report from the State Auditor
- Report from the Attorney General
- SEMS Update
- Field Trip to the Capitol
- Town Hall Meeting
- Update from Secretary of State
- AOC Update on Reporting
- Report from Supreme Court Clerk

The MJC Board of Governors has adopted a 100% attendance policy at all seminars and circuit court clerks are required to attend 100% of the program to be reimbursed for mileage, meals, and hotel.

### TRAVEL:

Circuit Court Clerks who drive personal vehicles will be reimbursed at the rate of 56 cents per mile.