

# The Mississippi Judicial College

*announces registration for the*

## Chancery Court Clerks Conference



*Jackson Marriott  
Jackson, Mississippi*

**February 6-8, 2018**

Coordinated by:  
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## CHANCERY COURT CLERKS CONFERENCE

Jackson Marriott ~ Jackson, Mississippi

February 6-8, 2018

The Mississippi Judicial College will conduct a conference for the Chancery Court Clerks at the *Jackson Marriott, 200 East Amite Street, Jackson, Mississippi.* This conference will provide you with twelve (12) hours of training, which, when added to the six hours given for attending court, will complete your annual 18-hour statutory training requirement.

If you plan to attend the seminar please complete the attached registration form and then fax, e-mail or mail it to the Mississippi Judicial College *as soon as possible, but NO later than January 4, 2018.* The registration form is interactive and may be saved to another name and e-mailed back.

### MAKING YOUR RESERVATIONS

Reservations for this event may be made by calling **Marriott Reservations at 1-800-228-9290 or 1-601-969-5100** and informing the reservationist that you are attending the **Chancery Court Clerks Conference sponsored by the Mississippi Judicial College (Group Code MCCC)**. *Although your room will be placed on the master bill of the Mississippi Judicial College, you must provide a credit card for the room to be held.*

The Jackson Marriott has reserved a block of rooms for you for the nights of Tuesday, February 6, 2018, and Wednesday, February 7, 2018. The Mississippi Judicial College will pay the conference rate of \$91.00 for one room the nights of February 6<sup>th</sup> and February 7<sup>th</sup>, 2018. Meals will be reimbursed at the MJC rate. The Mississippi Judicial College has arranged for complimentary self-parking for attendees. MJC does not reimburse for parking.

### **The room block will drop January 15, 2018**

Reservations made after the reservation deadline will be subject to the best available rate, on a space available basis, at the time the reservation is made. Hotel check-in is at 3:00 p.m. and check-out is 11:00 a.m.

**REGISTRATION:** Registration will be held from 11:00 a.m. until 1:00 p.m. on Tuesday, February 6, 2018. **You will be on your own for lunch.**

**PROGRAM:** The program will begin at 1:00 p.m. on Tuesday, February 6, 2018, and will conclude at noon on Thursday, February 8, 2018. Seminar topics include:

- *Report from the State Auditor*
- *Appeals with MEC*
- *Clerks' Duties in Mental Commitments*
- *Accounting for Conservatorship*
- *Legislative Update*
- *Social Security*
- *Attorney General Update*
- *Practicing Law Without a License*
- *Reports to DPS*
- *Cyber Security*

**The MJC Board of Governors has adopted a 100% attendance policy at all conferences, and Chancery Court Clerks are required to attend 100% of the program to be reimbursed for mileage, meals, and hotel expenses.**