

The Mississippi Judicial College

announces registration for the

Court Administrators 2018 Fall Conference

October 25-26, 2018

Jackson Marriott

200 E Amite Street
Jackson, MS 39201

MAKING YOUR RESERVATIONS

**Jackson Marriott
601-969-5100**

Group Code: MJC Court Administrator Conference 2018

or book on-line using link below:

[MJC-Court Administrators Conference October 2018](#)

A credit card will be needed to reserve the room, however, the room charge will be direct billed to the MJC Master Account. Any charges outside of contracted lodging rate, are responsibility of the conference attendee. If it becomes necessary to cancel your reservation you will need to contract the Marriott within 72 hours of your scheduled check-in time.

The room block will drop October 15, 2018.

(Reservations made after this deadline will be subject to the best available rate.)

Hotel check-in is 3:00 p.m. check out is 11:00 a.m.

REGISTRATION: Onsite registration starts at 11:00 a.m. on Thursday October 25th. You will be on your own for lunch.

PROGRAM: Commences at 1:00 p.m. on Thursday, October 25, 2018 and will conclude at noon on Friday, October 26, 2018. Please visit <https://mjc.olemiss.edu/conferences/> for continually updated agenda.

MEALS: Breakfast will be provided Friday, October 26, 2018. Other meals during conference to be reimbursed at the MJC rate.

TRAVEL: Court Administrators who drive personal vehicles will be reimbursed at the state rate of .545 cents per mile.

The MJC Board of Governors has adopted a 100 % attendance policy at all state mandated conferences and Court Administrators are required to attend 100 % of the program to be reimbursed for the mileage and meals.