

The Mississippi Judicial College

announces registration for the

Justice Court Clerks Fall Conference

November 8-9, 2018

Marriott

200 E. Amite Street
Jackson, Mississippi

MAKING YOUR RESERVATION with

MARRIOTT

[Book your group rate for MJC-Justice Court Clerks \(click on hyperlink\)](#)

Or Call

601-969-5100 or 800-256-9194

A credit card will be needed to reserve the room; however, the room charge will be direct billed to MJC Master Account. Any charges outside of contracted lodging rate are the responsibility of the conference attendee. If it becomes necessary to cancel your reservation, you will need to contact the Marriott within 72 hours of your scheduled check-in time.

The room block will drop on November 1, 2018

(Reservations made after this deadline will be subject to the best available rate.)

Hotel check-in is 3:00 p.m., checkout is 11:00 a.m.

- REGISTRATION:** Held onsite from 11:00 a.m. until 1:00 p.m. on Thursday, November 8, 2018. You will be on own for lunch.
- PROGRAM:** Commences at 1:00 p.m. on Thursday, November 8, 2018, and will conclude at noon on Friday, November 9, 2018. Please visit <https://mjc.olemiss.edu/conferences/> for continually updated agenda.
- MEALS:** Breakfast will be provided Friday, November 9, 2018. Other meals during conference to be reimbursed at MJC rate.
- TRAVEL:** Justice Court Clerks who drive personal vehicles will be reimbursed at the rate of .545 cents per mile.

The MJC Board of Governors has adopted a 100% attendance policy at all state mandated conferences and Justice Court Clerks are required to attend 100% of the program to be reimbursed for mileage and meals.

Coordinated by:

The Mississippi Judicial College

A division of the University of Mississippi School of Law

P.O. Box 1848, University, Mississippi 38677

Tracey Daniel, Program Manager (email: tracey@olemiss.edu) (Office: 662-915-1226)

Krista Poynor, Program Coordinator (email: kbpoynor@olemiss.edu) (Office: 662-915-1248)

Facsimile: 662-915-7845