

**MISSISSIPPI JUDICIAL COLLEGE  
THE UNIVERSITY OF MISSISSIPPI  
OUT-OF-STATE TRAVEL AUTHORIZATION FORM  
FOR CHANCERY OR CIRCUIT COURT JUDGES**

Name \_\_\_\_\_  
Office/Position \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone \_\_\_\_\_  
Email \_\_\_\_\_

**Conference Information:**

Title of Conference **General Jurisdiction**  
Conference Sponsor **National Judicial College**  
Meeting Location **Reno, Nevada**  
Dates \_\_\_\_\_, 20\_\_

*Please indicate below the amount of funds that you will be requesting for tuition and conference fee from the Mississippi Judicial College to attend the General Jurisdiction Course. Please attach a copy of the Administrative Office of Courts-Trial Judge Fiscal Committee letter approving your attendance at the General Jurisdiction Course.*

Conference Fee\* \$ \_\_\_\_\_  
Tuition\* \$ \_\_\_\_\_ (Tuition will be discounted pursuant to NJC and MJC agreement.)  
Travel/Airfare N/A  
Lodging N/A  
Mileage N/A  
Meals N/A  
Parking/Other N/A

\* *After approval, the Mississippi Judicial College will authorize the National Judicial College to apply deposited funds directly to the payment of tuition and the conference fee.*

*By signing below, I am requesting prior authorization for out-of-state travel pursuant to Miss. Code Ann. § 25-1-83. I am not requesting that the Mississippi Judicial College reimburse me for travel expenses associated with attending the General Jurisdiction course.*

\_\_\_\_\_  
Signature of Judge

\_\_\_\_\_  
Date

Prior Authorization for Out-of-State Travel:

\_\_\_ Approved

\_\_\_ Denied

\_\_\_\_\_  
Signature of MJC Director or Dean

\_\_\_\_\_  
Date