

The Mississippi Judicial College

announces registration for the

Justice Court Clerks Conference

October 10 - 11, 2019

Hilton Jackson

1001 East County Line Road
Jackson, Mississippi

MAKING YOUR RESERVATION

Call: **800-774-1500 or 601-957-2800 (GROUP CODE - MSJC10)**

A credit card will be needed to reserve the room; however, the room charge will be direct billed to MJC Master Account. Any charges outside of contracted lodging rate, are the responsibility of the conference attendee. If it becomes necessary to cancel your reservation, you will need to contact the Hilton within 48 hours of your scheduled check-in time.

The room block will drop Monday, September 16, 2019

(Reservations made after this deadline will be subject to the best available rate, however, MJC will reimburse only up to the contracted rate)

Hotel check-in is 3:00 p.m., checkout is 12:00 p.m.

- REGISTRATION:** Held onsite from 11:00 a.m. until 12:45 p.m. on Thursday, October 10, 2019. You will be on your own for lunch.
- PROGRAM:** Commences at 1:00 p. m. on Thursday, October 10, 2019 and will conclude on Friday, October 11, 2019 at approximately 11:45 a. m. **Please visit <https://mjc.olemiss.edu/conferences/> for continually updated agenda.**
- MEALS:** Breakfast will be provided Friday, October 11, 2019, all other meals during the conference to be reimbursed at MJC rate.
- TRAVEL:** **Justice Court Clerks** who drive personal vehicles will be reimbursed at the rate of .58 cents per mile.

The MJC Board of Governors has adopted a 100% attendance policy at all state mandated conferences, Justice Court Clerks are required to attend 100% of the program to be reimbursed for mileage and meals.

Coordinated by:

The Mississippi Judicial College

A division of the University of Mississippi School of Law

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