

**MUNICIPAL COURT CLERKS CONFERENCE  
SEPTEMBER 11 -13, 2019**



**AGENDA**

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**Wednesday, September 11, 2019**

- 11:00 A.M.**                      **REGISTRATION OPENS**                      *Ballroom Foyer B*
- 1:00 P.M.**                      **WELCOME and OPENING REMARKS**                      *Ballroom B*  
Randy Pierce, MJC Director  
Tracey Daniel, MJC Program Manager  
  
Joycette Nichols, MMCCA President
- 1:10 P.M.**                      **PROVIDING EXCEPTIONAL SERVICE**  
**to the PUBLIC**  
Lance Reed - Oxford, MS
- 2:00 P.M. - 2:15 P.M.**      **BREAK**
- 2:15 P.M. - 3:30 P.M.**      **PANELS - CHECK NAME BADGE FOR ASSIGNMENT (Clerks**  
***will switch after break)***
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- 3:45 P.M. - 5:00 P.M.**      **Topical Q and A**                      *Ballroom B*  
Emiko Hemleben, Office of the MS Attorney General  
Mark Johnson, Mississippi Office of the State Auditor  
(Break 3:30 - 3:45 P.M.) Meg Bartlett, Mississippi Department of Revenue

**And**

- MS Department of Public Safety Q & A**                      *Ballroom A*  
Eric Brown, General Counsel  
M/Sgt. Ken McGruder, Asst. Director of the Driver Records Division  
Sgt. Houston

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**Thursday, September 12, 2019**

7:15 - 8:25 A.M.	<b>BREAKFAST BUFFET</b>	<i>Ballroom CD</i>
8:30 - 9:20 A.M.	<b><u>MENTAL HEALTH FIRST AID TRAINING - PUBLIC SAFETY</u></b> Christiane Williams, Field Agent- MS Department of Corrections	<i>Ballroom B</i>
9:20 - 9:35 A.M.	<b>BREAK</b>	
9:35 - 10:25 A.M.	<b><u>MASEP UPDATE</u></b> Billy Brister, Director of Operations, MASEP	
10:25 - 10:40 A.M.	<b>BREAK</b>	
10:40 - 11:40 A.M.	<b><u>FUNCTIONS of the CRIMINAL INFORMATION CENTER And MISSING DISPOSITION and ARREST INFORMATION</u></b> Lt. Charlie Hill, Deputy Director Kristen Harris, Fingerprint Examiner	
11:40 A.M. - 1:00 P.M.	<b>LUNCH (<i>provided by MJC</i>)</b>	<i>Ballroom CD</i>
1:00 - 1:50 P.M.	<b><u>ACCESS to PUBLIC RECORDS</u></b> Mississippi Ethics Commission Judge Jose Simo, Municipal Court, Summit	
1:50 - 2:05 P.M.	<b>BREAK</b>	
2:05 - 2:55 P.M.	<b><u>INTERNAL CONTROLS</u></b> Tom Chain, MS Office of the State Auditor John McCormick	

